

## Putnam Valley Library Trustee Meeting Minutes, Sept. 19, 2022

### Attendees:

Trustees: Janet Dolot, Beth Appel, Cori Madrid, Jodi Carlson, Ginger Lefurgy, Leslie Martin, Terry Raskyn, Marilyn Power

Library Director: Katherine Reilly

Library Business Manager: Lori Arena

1. The minutes for the August meeting were approved.
2. Treasurer's report: Revenue and Expenses for the month were in balance. The library needs to open a bank account for accumulating funds for the skylight. There was discussion of selecting a bank for the funds; Lori Arena will look into the options.
3. Director's report: August was a busy month for both programs and book circulation.

The Food Bank and United Way food programs have ended; the library's Food Pantry will continue until cold weather requires it to close.

The library will have a table at Town Day, with children's books to give away and a raffle for a gift card for Club Fit as well as a donation bucket for the skylight.

On-going programs are continuing, and the library is continuing to increase programming, including two new children's programs, scheduled tech help sessions, and a children's concert in recognition of National Hispanic month.

The library is advertising to hire for a library clerk and youth services assistant.

A baby monitor has been ordered as a temporary measure for the side door.

4. Old business is covered under the Director's report.

5. New business:

The library is considering upgrading its program calendars using Assabet.

The list of holidays for 2023 was presented and approved by the Trustees.

Lori and Katherine will look into funding for remediation of the stream bed.

The skylight fundraising committee is planning to meet via zoom.

The library's annual meeting will be held on October 17. There are no open seats for Trustee members this year. The 2023 budget will be presented.

6. The Friends of the Library are developing a range of programs and fund raising activities. They are offering a fall series on Putnam After Dark on the second Tuesday of each month, and will provide Halloween pumpkins for painting and a drive through trick or treat.

A year-end fund appeal will focus especially on the skylight.

Other future events include a mystery-themed dinner in the spring, and organizing a social gathering of library patrons and Friends.

The next meeting will be October 17.

Respectfully submitted,  
Marilyn Power